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| SMART Goal Worksheet | | | | | | | |
| Team Name: **HEALTH SERVICES** |  | Team Leader: **LINDA SIMON** | |  | |  | |
| Team Members: | Angie Gulick, Leann Schaff, Robin Thompson, Lisa Cox, Aloni George, Jenie Hill and Linda Simon | | | | | | |
| Applicable District Goal(s): | • Student achievement and graduation for ALL students, regardless of circumstances. • Cultivate and enhancestaff, student, parent, business and community involvement. \* Restructure the organization to become more efficient, effective and accountable to the goals of the district. | | | | | | |
| Graduation Matters Goal(s): | • Improve Attendance • Engage parents and community • Promote Student Wellness | | | | | | |
| **Team SMART Goal** | **Strategies and Action Steps** | | **Who Is Responsible** | | **Target Date or Timeline** | | **Evidence of Effectiveness** |
| Adjust allergy management in order to increase efficiency and communication, promote student health and safety and update as needed to current recommended practices. | 1. Review current anaphylaxis action plan with Missoula allergists. | | Linda lead | | 9/1/2013 | | Meeting with allergists has occurred. Consensus with revision reached. Revised plan available. |
| 2. Increase number of students who have current IHP/ 504 for life threatening allergies. | | Linda lead with RN school nurses. | | Intiate August 2013 and measure 5/1/14 | | As of 5/13, current (within last 12 &20 months) IHP's are 7 &3 and current 504's (known to nurse) are 5. There are 134 students with reported Epipen prescriptions. Increase IHP's by at least 100% to 14 IHP's within last 12 months with all having /being offered 504 process. Increased documentation of staff education for individual students re: Epipen administration and of student's ECP. Increased by 50% student assessments for self medication. |
| 3. Discuss merits and issues of implementing stock Epipen with administration, allergists and nurses. | | Linda with ERD's, allergists and nursing staff. | | Initiate by 10/1/13 and complete by 5/1/14 | | Discussion with all three groups have occurred with decision made. |
| 4. If option of stock Epipen chosen, pursue board policy, procedures, training, funding and dissemination of Epipen. | | Linda with ERD's, allergists and nursing staff. | | 5/1/2014 | | If stock epipen's chosen, board policy is developed and adopted, funding is obtained, Epipen are available, training plan developed and implemented. |

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| **Team SMART Goal** | **Strategies and Action Steps** | | **Who Is Responsible** | | **Target Date or Timeline** | | **Evidence of Effectiveness** |
| Continually evaluate current health services staffing configuration for efficiency and effectiveness in meeting student and school health needs and implement changes based on that continuous evaluation. | 1. High school UAP ( Unlicensed assistive personnel i.e. secretaries or other identified staff) have first aid and medication training. | | Linda Simon lead with health services staff | | 8/30/2013 for training, supplies and information availibilty standardized by 10/1/13 | | Training occurred. Trained staff verbalize increased comfort in providing services when required. Supplies and needed information accessible to those trained staff. |
| 2. 3hr/day RN position filled, new nurse trained and assigned to school (s). | | Starts August 2013, measure outcomes by 6/1/2014 | | Two region 3 schools have increased professional school nurse services as evidence by increased contact, increased school nurse involvement in IHP/504/IEP's, and nurse supervisor able to focus on other schools/duties. |
| 3. PK-12 nursing coverage based on all student needs in district. If schools require additional nurses to cover skilled nursing needs on routine basis, all nurses, including high school nurses, may be utilized for multiple school coverage. | | 9/30/13: HS office staff training. Starting in October, nursing staff cross trained to meet student needs. | | Student needs are safely met at all PK-12 schools. Trained UAP's at schools respond to student health needs when nurse unavailable in safe and appropriate manner. |
| 4. RN's will develop IHP's and participate in 504 process for identified students. Supports for that to occur will be developed or provided. | | Ongoing from August thorugh year, measure 6/1/14 | | Increase by 100% number of current and effective IHP's/504's offered. All RN school nurses verbalize understanding of 504 procedures. IHP process is uniform and efficient. |
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| Applicable District Goal(s): | • Student achievement and graduation for ALL students, regardless of circumstances. • Define and implement a quality professional development program that encompasses best practices and supports the needs of all staff. • Cultivate and enhance staff, student, parent, business and community involvement. | | | | | | |
| Graduation Matters Goal(s): | • Improve Attendance • Engage parents and community • Student Wellness | | | | | | |
| **Team SMART Goal** | **Strategies and Action Steps** | | **Who Is Responsible** | | **Target Date or Timeline** | | **Evidence of Effectiveness** |
| Strengthen quality school health services through ongoing relevant professional development for all health services staff. | 1. Health services will discuss as a group what educational needs are and plan for in-house education offerings for April PIR day. | | All health services staff. | | Ongoing | | Health services develops ongoing plan for professional development. Completed education day meets the immediate agreed upon needs of health services group as evidenced by staff's verbal reports. |
| 2. Promote nurse ability to attend fall MASN conference. Ensure RN's attned 504 in-services. | | Linda and nurses | | 10/1/2013 | | RN School Nurses have adequate knowledge of 504's to effectively participate in 504's. |

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| Revise vision screening to improve efficiency and decrease lost student seat time. | 1. Change PK-5 vision screening to incorporate auto refractors and Lion's Club assistance | | Linda lead with LPN's | | 9/1/2013 | | Auto-refractors are used. All PK-5 schools are screened by 11/13. School nurse time spent is reduced as compared to previous year. . Re-screen need is significantly reduced as compared to previous year. |